

# POSSE LMS

## How to Create Your User Account





CITY OF  
ALBUQUERQUE

## Welcome to Online LMS.

Email

Address:

Password:

[Forgot Email  
Address?](#)

[Forgot  
password?](#)

**Sign In**

## Make a Payment without Logging In

If you would like to make a payment and have not yet created an account, click [here](#) to make a payment without registering.

## Register

If you have not yet created an account, click [here](#) to register.

## Submit a Complaint as a Guest

Click [here](#) to submit a Complaint without registering.

## Search LMS

Click [here](#) to search Online LMS for Building Permits, Planning Applications, and Business Licenses.



## Welcome to Online LMS

Please register online. All fields with asterisks must be filled out in order to proceed. Once the information on this screen has been provided, I send a confirmation email with a link to this website, where you can confirm your registration.

\*Email:  A valid email is required as your email address will be used to logi  
\*Confirm Email:   
\*Password:  Password must:  
- be at least 8 characters  
- contain at least two (2) letters (one upper case and one lower ca  
- and one (1) number.  
\*Confirm Password:

### YOUR INFORMATION

\*First Name:  First Name cannot start with a numeric character.  
\*Last Name:   
\*Phone Number: (  )  -

### \*MAILING ADDRESS

Mailing Address

\* Mailing Address Primary  
600 2nd St NW  
Albuquerque, NM 87102  
USA

### SECURITY QUESTION FOR PASSWORD RESET

The security question is used in case you forget your password. You will need to know the answer to this question in order to regain access to

\*Security Question:   
\*Security Answer:

\*Code:  Enter the code you see below.



The personal information that you provide on this form and any attachments will be used for communicating with you concerning your appli  
biling purposes. Personal information collected by a New Mexico public body is subject to public inspection under New Mexico's Inspection a  
Act.

Finish Registration

LMS Online - Mailing Address - Google Chrome

posse.cabq.gov/posse/pub/lms/EditObjectPopup.aspx?PossePresentation=AddressEdit...

## Mailing Address

Address Type:   
\*Street Address:   
Line 2:   
\*City / Town:   
\*State:   
\*Zip Code:

Cancel Save **Save & Close**



## Welcome to Online LMS

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Your registration submission has been received.

Your user account's email address will be: `Busreg123@gmail.com`

Your registration is not complete.

We will send an email to the email address displayed above.

Follow the instructions in the email to complete your registration in the system.

Screen ID: 976159

Check your email for activation instructions.

# Registration for Online LMS

Inbox x



posseabq@cabq.gov

to Busreg123 ▾

3:52 AM (6 minutes ago)



Dear Business,

Thank you for registering. To activate your account and complete your registration, please [click here](#).

## Your Registration Information:

First Name: Business

Last Name: Registration

Email Address: [Busreg123@gmail.com](mailto:Busreg123@gmail.com)

Phone Number: (999) 999-9999

Security Question: Where were you born?

Security Answer: Albuquerque



## Activate your account

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Email Address: Busreg123@gmail.com

\* Password:  *Please re-enter the password you registered online with.*

 **Activate**



## MY CONTRACTOR

Contractor PIN:



Associate to Existing Contractor

**Do not use. Click “Skip/Next” button.**

Save

→ Skip / Next



## MY BUSINESSES

*Below is the business information we have on record for you. Click the icon to update the information.*

### Business

*To associate your account with an existing business, please specify the PIN.*

Business PIN:



Associate with Existing Business

**If you are registering your business call (505) 924-3890 to associate your business pin after you have successfully created your account.**

**Click “Skip/Next” button to create your account.**

Save

→ Skip / Next





## Home



You have successfully activated your account.

Use the links below to start a new application.

[Building Permits](#)[Business Registrations](#)[File a Complaint](#)[Estimate Fees](#)[Code Enforcement Application](#)

To promote social distancing initiatives during the global pandemic, the City of Albuquerque Building Safety Division is offering Virtual Inspections for construction, mechanical, electrical and plumbing inspections. [Click here](#) to learn more. To return to this page click your browser's back button.

You may also:

- Schedule an Inspection on the "My Activities" tab
- Continue work on an existing permit on the "My Activities" tab
- No workflow is available to customers on the "My Projects" tab
- Continue work on or review an existing business registration on the "My Businesses" tab
- Review an existing complaint on the "My Complaints" tab

[My Inspections](#)[My Activities](#)[My Projects](#)[My Businesses](#)[My Complaints](#)

These are your recent inspections (by Requested Date). Click "Show more..." to see a larger list or "Search..." to search for specific inspections.

Inspection Number	Result	Inspector	Comments	Next Action	Inspection Discipline	Requested Date	Scheduled Date	Location
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[View Permit](#)[Search ...](#)